

23rd Infantry Regiment Tomahawk Association
Board of Trustees Meeting Minutes
9 December 2015

1. The meeting was called to order at 1745 hours, 9 December 2015 by John Blue, Vice President, at the Ram Restaurant, Lakewood.

2. The following were in attendance:

Josh Apel, Treasurer

John Blue, Vice President, Webmaster

George Castro, Trustee

Craig Haff, Trustee

Mike Kendall: Secretary; Constitution and By-Laws Chairman

3. Trustee votes.

A.. The minutes for the 30 July 2015 Board of Trustees Meeting were approved by voice vote. Motion by John Blue; second by Josh Apel.

B. Approve by voice vote \$300 to pay for the veterans wreath and reception cake/refreshments for the Feb 2016 Chipyong-ni Ceremony. Motion by John Blue, second by Craig Haff.

C. Approve the electronic vote to pay \$750 for 15 gifts cards to presented to Tomahawk soldiers of the three active duty battalions during Christmas. Motion by John Blue, second by Craig Haff.

D. Approve the electronic vote to pay \$440 for the Association insurance policy from State Farm. Motion by John Blue, second by Craig Haff.

4. John reported Facebook like count now at 2031.

5. End of Forms Central Support in June. John reported project is complete, and the Washington Media Services replacement form online.

6. IRS/Incorporation Requirements (Mike)

A. WA state annual incorporation renewal and JBLM biannual authorization completed in Sep.

B. Revenue thresholds:

(1) \$50,000 revenue

(a) IRS maximum revenue for submission of tax form 990N "postcard" form. Above that amount is a more complicated form.

(b) WA maximum revenue for waiver from requirement to register with the State Charities Program.

(2) \$12,000 dues revenue. WA State Department of Revenue requirement to register and file business and occupancy tax forms. Donations and fundraising is excluded from this amount.

C. The Association doesn't need a State business license unless it has employees or engages in business activities. Our IRS tax determination will not exclude the State sales tax unless we have a resellers certificate from the Department of Revenue or are engaged in a fundraising event that furthers the Association goals.

D. Per JBLM and Army requirements, the Association will need to bond the treasurer if he handles more than \$500/month. Mike has a quote from USAA for about \$115 annually for \$10,000 coverage.

7. 2016 Events (John)

A. 1st Battalion is the lead for the Chipyong-ni ceremony in February.

B. The commanders and CSMs are involved in planning for the 150th anniversary of the Regiments founding in Sep 1866.

8. National Specialties of Tacoma online sales of shirts and hats. Josh hasn't received any revenue and will call for a status.

9. Member Card Printing Machine (John)

A. Printer was stolen from Ryan's house. John and Josh will check on other printing options.

B. Josh will be POC for sending out new member packets.

10. Annual Financial Report. John will create and post on the website along with the 2016 budget.

11. 1st Battalion Ball, 11 Dec. John will be the guest speaker. The Association will be recognized on the program and the announcements.

12. 2015 Founding Day Event in Oct. John reported that all three battalions ran at the same time. CSM (Ret) Sobiak was the guest speaker for the 1st and 4th Battalion runs.

13. Korean War Association reunion, Pueblo, CO, September 2015. John reported the 2nd Battalion provided their colors and rear detachment leadership to the event.

14. The meeting adjourned at 1827 hours.

Mike Kendall
Secretary