

23rd Infantry Regiment Tomahawk Association
Board of Trustees Meeting Minutes
2 October 2014

1. The meeting was called to order at 1615 hours, 2 October 2014 by John Blue, Trustee, at the Farelli's Restaurant. Dupont.

2. The following were in attendance:

John Blue, Interim Vice President, Webmaster

Ryan Grams: Interim Treasurer

Mike Kendall: Interim Secretary; Constitution and By-Laws Chairman

Mike Robinson, Trustee, Database Administrator

3. Minutes.

a. The minutes for the 31 July 2014 Executive Committee Meeting and the 19 September 2014 Board of Trustees Meeting were approved by voice vote. Motion by Ryan Grams; second by Mike Kendall.

b. Mike Kendall will check the website for missing minutes and provide needed documents to John.

4. John Blue Report:

a. Robert Swift declined the offer to serve at a Trustee; John still has to talk to Stan Sobiech.

b. Charles Burt is not available to serve at the Program Chairman.

5. Membership

a. Membership packets: John Blue's welcome letter is completed. Mike Robinson will prepare the certificates. Ryan will complete the membership cards. John will prepare the packets for mailing with Ryan. John and Ryan will coordinate for reimbursement of costs.

b. Ryan reported there are 108 members.

6. Program.

a. Founding Day, John will talk to the battalion CSMs for a date to have a combined event to celebrate the Regiment's founding. This could include a run and awards ceremony.

b. Chipyeong-ni. The Trustees agreed to plan for the Association meeting and elections in Feb to allow more time to plan the events.

c. John will coordinate with the battalion CSMs for Thanksgiving turkey vouchers and Association awards.

7. Marketing and Communications

a. John is working on members only section and embedded membership form on the website.

b. John suggested having souvenirs for sale in the member's only site. Mike Kendall will send him the contact information for the 3rd Infantry Division vendor.

8. Financial:

- a. Ryan reports approximately \$5,700 in the PayPal account and approximately \$4,000 in the checking account.
- b. Ryan will coordinate with Jake Kemnac to schedule the audit by the end of the year.

9. External Tasks

- a. Mike Kendall has renewed our Washington State incorporation for another year.
- b. IRS Certification. Mike Kendall will draft the documents needed for IRS approval of our tax exempt status.

10. Next meeting is tentatively planned for Friday, 24 October 2014 at 1630 hours at the 6th Avenue Farelli's.

11. The meeting adjourned at 1650 hours.

Mike Kendall
Interim Secretary